

# Our Privacy Policy

## Privacy Policy

The Centre for Relational Care is committed to respecting your privacy. This policy outlines our ongoing obligations regarding the collection, use and protection of your personal information, including any stories you choose to share with us.

### What is personal information and how do we collect it?

Personal information is anything that can identify you, like your name, address, email or phone number.

We also collect personal stories that people choose to share with us to support our advocacy and education work. We gather this information in different ways, including through interviews, written submissions, emails, phone calls and our website.

### How we handle your story

When you share a story with us for sharing on LinkedIn and our website, we will remove any identifying information, including names of people, places and dates, so that all published stories are anonymous. We will send the edited version back to you to review and approve before publishing anything. Your transcript (your verbal story written down) will be stored securely and is accessible only to you and the CRC staff member collecting stories.

### Sharing your story and personal information

We will always ask for your clear consent before publishing your story, and you can change your mind at any time. Your story belongs to you and will not be published or presented anywhere other than our website. The CRC will not benefit financially from your story in any way.

Please note that because we collect stories from many children, young people and adults with experience of out-of-home care, there may be some delay in publishing, and stories may be updated or reordered over time as new stories are added.

### Security of personal information

We take care to keep your personal information safe from misuse, loss or unauthorised access. When we no longer need your information for the reason it was collected, we will either delete it or remove any details that could identify you.

### Access to your personal information

You have the right to see the personal information we hold about you and can ask us to update, correct or remove it at any time.

If you have any questions about this policy, please contact us at [change@centreforrelationalcare.org.au](mailto:change@centreforrelationalcare.org.au)